



Education

TERRIGAL PUBLIC SCHOOL

*"Preparing our Children for the future
in a Positive and Caring Environment."*

Havenview Road,
TERRIGAL 2260

Telephone: 02 43844599
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Monday 6th February 2023

Classes 2023

Dear Parents and Caregivers,

Welcome back to Terrigal Public School in 2023. The staff are very much looking forward to an exciting and productive year teaching your child. We appreciate your understanding over the past few days as the students remained in their holding pattern classes while we finalised our numbers and placed students in classes. We are now pleased to move into our permanent classes for 2023. Your child has been placed in class _____.

Now that students are in permanent classes, please give the class time to settle. Moving into new classes with a new teacher can be an anxious time for students but teachers have spent a great deal of time in forming new classes to be effective learning teams. Be positive about the new class, most students settle in a day or two, but give it two weeks to allow the dynamics of the class to develop. If you have worries, please contact your child's new teacher to discuss.

All teachers will communicate with as many parents as possible using the app, ClassDojo. For families new to our school, ClassDojo is a communication app for the classroom which aims to connect staff and parents/caregivers through the Class Story newsfeed, individual student portfolios and a private messaging feature between teachers and parents. ClassDojo provides a consistent, paperless parent/teacher communication tool across the school at zero cost to parents. Please contact the school office in the event that your family does not have access to a Smart phone or the internet.

If you are having difficulty connecting or require support, please contact your child's teacher.

All staff are looking forward to getting to know their new students and families over the next few weeks.

Please read and sign the attached ClassDojo consent forms and return to your child's teacher.

Michael Burgess
Principal



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Third-party software consent

Dear Parents and Caregivers,

Terrigal Public School is committed to providing a technology-rich environment for our students. Our school community considers the use of Information and Communication Technology (ICT) as fundamental in assisting teaching and learning in all areas of the school curriculum.

The school uses third-party providers offering web-based educational resources and cloud-based storage to support our administrative functions and enhance student learning outcomes. The department has a service agreement with some providers it has assessed as meeting privacy and security standards required of the department. The school offers students access to a number of services in addition to these.

In most instances, students are required to register before accessing an online service. Registration involves either a staff member or student entering identifying information such as name and grade onto the provider's platform. This and any other data entered in the course of accessing the application may be stored on servers located in Australia or off-shore in a country not subject to NSW privacy laws.

Your consent is required for your child's information to be provided to these third-party providers. Before giving your consent, it is important you understand what student information is collected, how it will be used and who may have access to it. The table on the following page lists each of the third-party providers the school intends to use this year with a link to the website. If you require further clarification of these services you can contact your child's teacher.

Third-party software consent

This year Terrigal Public School will be utilising the services of Class Dojo, a third-party online service provider, to enhance student learning.

Service provider details	Services	Student Information required
Class Dojo https://www.classdojo.com/	A school communication platform that connects teachers, students, and families. Teachers/students share what's being learned in the classroom with home through portfolios, photos, videos, and messages. The platform also helps students build social-emotional skills through in-classroom feedback and engaging activities.	First and last name

Terrigal Public School is seeking your consent for the department to provide your child's personal information to access this online service provider and, where required, for your child to enter their personal information.

Please complete the consent below.

Consent to use third party web and cloud-based service providers

Student name: _____

Parent/Carer names: _____

Parent/Carer signature: _____

(Please **circle** the appropriate response)

Class Dojo consent do not consent

This consent remains effective until I advise the school otherwise.

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Class Dojo Permission to Publish 2023

Dear Parents and Caregivers,

This year, Terrigal Public School will continue using the ClassDojo app for Parent-Teacher communication. This will enable consistent, paperless communication between parents and teachers in all classes across the school at zero cost. Teachers may also post photos of school activities and events, work samples and learning that is happening in the classroom.

By signing this note, you are agreeing to the publication of photographs / videos and or work samples of your child's work to the ClassDojo app for your own personal viewing and the viewing of your **child's class only** (students and parents/carers of the class). Any image containing a student other than your own child, e.g. whole class or small group photo, may not be published or shared digitally in any way. This includes publishing or sharing on social media apps such as Facebook, Twitter, TikTok, Snapchat or any website. **Please note that signing this form gives your child permission for the duration of their schooling, however, you are able to withdraw this consent at any time.**

Permission to Publish to Class Dojo (Please return to classroom teacher)

I have read note and: **(Tick the appropriate box)**

I give permission to the taking and publishing of photographs/ videos of my child during school activities. I also agree to the publication of photographs of my child's samples of work on the ClassDojo app for my own personal viewing and the viewing of my child's class community only (students and parents/carers of the class). I will notify the school if I decide to withdraw this consent.

I do not give permission

This signed permission remains effective until I advise the school otherwise.

Child's name 2023 class name

Parent/carer name (please print):

Parent/carer signature:Date:



Common ClassDojo policy questions by parents

What is ClassDojo used for?

ClassDojo is a school communication platform that connects teachers, students, and families, and brings them closer together. This is done in two ways. One, by sharing what's being learned in the classroom back home through portfolios, photos, videos, and messages. And, two, by helping students build social-emotional skills through in-classroom feedback and engaging activities. These relationships require trust, which is why we've made sure ClassDojo is a safe and private environment for teachers, parents, and students.

Who can view the information teachers enter about a student?

Only the student themselves, their families, and their connected teachers or school leaders can see a student's profile and portfolio.

Where is student data stored?

ClassDojo's servers are in highly secure, military-grade data centers that are access-controlled. ClassDojo uses bank-grade security at the software and network level to ensure all information is transmitted securely. We work with independent security researchers to test ClassDojo's security practices, and those of any third-party partners, including extensive independent audits by world-class cyber-security firms to put our systems and protocols under extreme, unbiased scrutiny.

How long is student information stored?

We protect students with our industry-leading policy: we don't keep student personal information schools don't need and we delete students' feedback points after 12 months.

Will information ever be sold or rented to other organizations?

No. On ClassDojo, your personal information is yours. ClassDojo never sells or rents personal information to any third parties, for any reason.

In the U.S., does ClassDojo comply with COPPA?

Yes. ClassDojo has been granted the iKeepSafe COPPA Safe Harbor seal signifying our website and apps have been reviewed and approved for having policies and practices surrounding the collection, use, maintenance and disclosure of personal information from children consistent with the iKeepSafe COPPA Safe Harbor program guidelines.

In the U.S., does ClassDojo comply with FERPA?

Yes. Although FERPA is a law that applies to schools receiving funding from the Department of Education and does not apply directly to education technology vendors, ClassDojo's practices fully support a school's FERPA requirements and ClassDojo has earned a FERPA seal from iKeepSafe, an experienced student privacy protection organization.

In Europe, does ClassDojo comply with GDPR?

Yes. ClassDojo will be compliant with GDPR when it comes into effect on May 25, 2018. We are also certified under the EU-US and Swiss-US Privacy Shield.

What if I'm not in the U.S. or the EU?

ClassDojo is used in over 180 countries, so we are always improving how we operate given where our teachers are. For instance, we comply with Canada's Personal Information Protection and Electronic Documents Act (PIPEDA). If you have questions about your specific country, please contact us at privacy@classdojo.com.