



Terrigal Public School Parents and Citizens Association

General Meeting Minutes

Date: Monday 12th February 2018

Time: 7pm

Venue: Staff Room

Welcome new members and observers	Alex Kinkade, Lisa Bannerman, Rebecca Seabrook, Dimity Sharpe (TPS)
Attendance	Nic Hilder, Michael Burgess, Tracey McKeown, Vicki Pope, Candice McCartney, Kate Roberts, Jo Way, Virginia Hunt, Ari King, Jeannette Buys, Junna Massey, Lois Mantell, Simone Edge
Apologies	Sally Carr, Raylene Hanson, Bec Wallace, Natasha Stone, Lynley Blow, Samara Scully, Sandy Knowles, Toni Formby, Tonia Barclay
Visitors	
New financial members	Alex Kinkade, Lisa Bannerman, Rebecca Seabrook
Acceptance of previous minutes	Proposed by Amber Cameron Seconded by Ari King
Business Carried Forward	<ul style="list-style-type: none"> • Old Canteen will remain and have already has funds allocated to upgrade and improve. • Afters & Hillcrest entry area looks untidy, unsafe and requires some maintenance. Will need to consult with OOSH. • Ena St entry grass requiring mowing dangerously long (council responsibility) • Technology – BYOD and tech funding have a draft policy and works are continuing. As many of the smartboards, Air con units and tech WIFI will need replacing and or upgrading over the next couple of years.
Treasurer's report presented by Ari King	<p>TPS P&C Accounts are looking very healthy at the moment. With substantial funds being raised last year. Spending has been minimal in anticipation of building works, and shade structure being replaced.</p> <p>Disco Oct 2018 Was great success with some changes with ques and perhaps a 3rd time slot additional teachers needed for supervision- we made \$6000. Perhaps Early T3 as it was still a hot night in October..</p> <p>Full audit accounts will be provided at AGM next month.</p>
Regional P&C report	The next meeting is the TBA, 2018.
Canteen Subcommittee report by	<p>Lyn has unfortunately been away sick a full report will be provided at next mtg. Last year sales were excellent approx. \$160,000 and continue to increase.</p> <p>We have purchased a new mobile (prepaid plan) as the landline will be cut for the redevelopment.</p>
Principal's report By Michael Burgess	<p>2018 current number are 842 students / 35 classes</p> <p>Holding pattern</p> <p>Mr Burgess would like to thank everyone for their patience and co-operation in the first couple weeks of school while staffing and students</p>

	<p>numbers are finalised. The current arrangements of old students returning to the previous years class is the only way to manage classes in a way that reduces confusion and disruption.</p> <p>Kindy Info Night 13 Feb 2018 – 6-7pm School hall</p> <p>Staff changes There have been quite a few changes with new staff transferred/promoted and some staff leaving. A note was previously sent home outlining all the new staff arrangements.</p> <p>Shade structure replacement is progressing with new procurement process in place, quotes have been completed and waiting for info on next stage.</p> <p>Redevelopment Tenders have been requested and close soon. Once a tender has been approved they will complete a Traffic mgmt. plan and further information will be provided as required. Memorial garden will also be removed and re-established once build complete.</p> <p>3 demountables will be moved onto the oval during the next holidays to allow for the building works to commence.</p>
<p>Uniform Shop report presented by Nic Hilder</p>	<p>Sales and continued growth. Flexi schools orders are going really well. We have hopefully made some progress with finding a suitable sample shorts. We are liasing with a supplier this week and will provide an update. A further meeting will be held in the coming weeks to discuss and look at options. We thank everyone for their patience, but we really would like to provide a suitable product that meets all the necessary requirements (cost, material, shape, sizes etc) so we won't need anymore changes.</p>
<p>Masterplan committee report</p>	<p>Master plan will be reviewed this year to update new works and projects and take into consideration the new build.</p>
<p>Events Committee</p>	<p>Due to it being a non-fair year and major building works. P&C discussed a number of different fundraising options this year.</p> <p>Bunnings BBQ – Saturday 3rd March Most products purchased/ordered, Working towards completing the roster. 25 Volunteers needed for 2hr between 7am – 5pm. Will require trailer for the weekend to collect all supplies and drop to Bunnings. Amber & Tonia are working towards raffle prizes.</p> <p>Hot Cross Buns date TBC Bakers Delight have confirmed a fundraiser with 6pk for \$7 TPS will receive \$2 from every pk sold. 4 flavours to choose (traditional, fruitless, choc chip, apple cinnamon) Orders will be cash or flexi-schools & delivered to school date TBC.</p> <p>Mother's Day (Friday 11th May) Amber Cameron Mother's Day stall will continue again this year. Amber has purchased some items already. Candice and Kate have kindly offered to help.</p> <p>Comedy for a cause (Junna Massey & Lois Mantel) Committee agreed it would be nice to do something for the parents and</p>

	<p>adults. Breakers would be a suitable venue and we could run a raffle etc Junna and Lois have kindly offered to assist.</p> <p>Entertainment Books (Trish Payne) Passive income and little effort required, very popular and also have digital App option for those more mobile savvy or concerned about losing the book. Will contact rep and arrange mtg.to discuss options. Books sell for \$65 and we receive \$13.</p> <p>Calendar Fundraising (Jo Way) T3 Jo has kindly offered to run the calendar fundraiser again this year. We will probably use Flexi-school for payment to reduce the admin Jo will request some samples.</p>
Parent Liaison	No longer functional within the school – lack of volunteers Committee agreed to not continue with the roles this year.
Agenda Items	<p>Table cloths (Trish Payne) Request funds to purchase some trestle size tablecloths and print with P&C logo for events and info sessions etc. Further research required as 1st company was very expensive.</p> <p>P&C Signage (Nic Hilder) It was agreed the P&C should install some small (A4) signs around the school to identify improvements and contributions. Nic will arrange some quotes</p>
General Business	Buddy Bench Bench needs to find a home and be stained. P&C have requested to discuss with Ms Mckay and Kindy teachers about best location within the top playground.
Correspondence	P&C Regional Nominations Volunteer of the year Virginia Hunt was 1 st place for the Central coast region and progresses to the NSW P&C volunteer of the year competing against 15 other finalists. The winner will be announced at the P&C Federation Conference awards dinner on Friday 2 nd March at Novotel Parramatta. Good Luck Virginia
Action Items	<p>Expenditure requests Raffle Barrel (P&C) (clear Perspex, lockable) \$400 Proposed by: Amber Cameron Seconded By: Virginia Hunt</p> <p>Sunscreen (Amber Cameron) Amber recieved a request from a parent to see if P&C could fund a large bottle of sunscreen for each classroom to encourage the children to apply sunscreen before lunchtime every day. (We may receive a donation or reduced cost for bulk order) \$400 Proposed By: Amber Cameron Seconded By: Ari King</p> <p>Chopping Board (Stephanie Alexander kitchen) \$300</p>

	Proposed by: Virginia Hunt Seconded by: Vicki Pope Roundtable request (Stephanie Alexander) \$1600 Denied The committee agreed to deny the request as the program had received substantial funds over the past 6mths, we felt storage and useability would be difficult for large round items.
Meeting closed at 9:15pm	
	Next meeting Monday 19 th March 2018 and AGM . 7pm Staff Room.