



Terrigal Public School Parents and Citizens Association

General Meeting Minutes

Date: Monday 10th September 2018

Time: 7pm

Venue: Staff Room

Welcome new members and observers	N/A
Attendance	Tracey Mckeown, Toni Formby, Nicole Hilder, Ari King, Jo Way, Vicki Pope, Lisa Bannerman, Jeannette Buys, Mandy Williams, Lyn Loveland, Melanie Pitcher, Simone Edge, Tonia Barclay,
Apologies	Michael Burgess, Amber Cameron, Kate Roberts, Sally Carr, Bec Silver, Jo Way, Lois Mantell
Visitors	N/A
New financial members	N/A
Acceptance of previous minutes	Proposed by Ari King Seconded by Vicki Pope
Business Carried Forward	
Treasurer's report presented by Ari King	<p>Canteen – Everyday Account \$25,300 YTD profit is \$9,500</p> <p>P&C Main Trading /TFF Acc \$50,600 Business Online High Interest \$42,300 Uniform Shop -\$4,700</p> <p>It was requested that \$14,800 is moved from TFFF & \$20,000 from main account to the High Interest Acc. This was supported by the mtg.</p>
Regional P&C report	The next meeting is TBA
Canteen Sub-Committee By Lyn Loveland	<p>Canteen – Everyday Account \$25,300 YTD profit is \$9,500</p> <p>Lyn has developed a new Menu for Summer with new additions. Sushi, Fish Tacos, Pizza etc. Meal Deals will also be available for whole week rather than one day.</p> <p>Lyn provided some further information around the figures for the canteen and advised there are periods with significant costs (Insurance/accounts due/Qtrly BAS) and they work of a calendar year rather than FY. Cost of goods have increased, and they have tried to reduce wages, volunteers have been up and down due to sickness and work commitments.</p>
Principal's report By Toni Formby	<p>New Build – Building/Construction has commenced The new classrooms will also have Air conditioning fitted and payed by Dept of Education /NSW Govt</p> <p>COLA – Tender has been completed builder appointed. Structure will be replaced with all weather proof roof during Sep/Oct holidays.</p> <p>Mr Burgess currently on leave Wk 8,9,10</p>

<p>Uniform Shop report presented by Nic Hilder</p>	<p>Due to significant increases in goods over past 12mths and winter uniform faults we are currently running at a loss of -\$4,700.</p> <p>We are looking at making a few changes to the uniform shop due to compliance/auditing/streamlining and trying to reduce costs. A stocktake will be completed and all stock will be ordered direct from supplier wherever possible and requires 2 x committee members to authorise and receive and be checked off.</p> <p>Girls Shorts (Grey/tailored) Unfortunately, after 12mth of liaising with LWReid we have been unable to make and deliver a product that meets our needs it was going to be too expensive. But we have identified a Midford product that should be available in approx. 6 weeks for a reasonable cost.</p>
<p>Masterplan committee report</p>	<p>Top Playground Draft designs have been received and include significant drainage and sandstone retaining wall at top of playground. Followed by a levelling of area in front of 6K & 6D to allow for synthetic all-weather surface to be installed. Once removal of demountable another area will be levelled to install and ½ court basketball area with a sandstone retaining wall and fence. Due to the significant earthwork and cost it is planned that the works will be completed in stages.</p> <p>Suggested ideas & pictures can be forwarded to P&C Secretary.</p>
<p>Events Committee</p>	<p>Father's Day Stall Approx profit was \$3,000 Thank you too all the volunteers and helpers. We did purchase additional gifts this year to ensure we did not run out like previous years.</p> <p>For future stall's it was discussed about ways to reduce the plastic wrapping/bags and also the substantial time/hrs as size of school and significant volunteers are required. We may also have reduced access due to construction around the Mezzanine thru out the year. Consideration for students who may not have Mum/Dad and set up separate table with appropriate gifts for special people.</p> <p>Keep Cups Were a great success at the Father day breakfast, glass were sold out and we have ordered some more.</p> <p>Crazy Camel Calander</p> <ul style="list-style-type: none"> • All Classes have completed artwork • Orders cut off Wk 10 - 28 Sept • Currently have approx 100orders on Flexi-schools <p>Disco Great success, a huge turnout with over 650 students across 2 sessions. Everything worked really smoothly on the night. DJ was excellent and Huge thank you to all the staff & volunteers who attended and helped on the night. Changeover was smooth and quick. Approx profit was \$4,950.</p> <p>Casey's Fundraising Shopping night Thursday 22nd November It was agreed to go ahead with the night, no outlay from P&C and low risk. Will promote closer to the date via Newsletter/APP & note to students.</p>

	<p>End of year Raffle Prizes have been finalised 1st - \$2000 CASH (McGrath) 2nd – Dining Prizes (5 x \$100 vouchers) 3rd – Scooter & \$50 Casey's Voucher</p> <p>Junna has kindly agreed to design the raffle tickets.</p> <p>TFFF Date has been set for 14th September 2019 We have been promised the construction will be finished and the oval and school will be in a suitable condition to hold the fair. Volunteer Roles including a Co-ordinator will be prepared and notes sent home this term requesting nominations.</p>
Agenda Items	<p>Road Safety & Parking Numerous correspondence from parents and residents has been forwarded to Roads and Maritime Service regarding the lights and intersection at Terrigal Drive and Willoughby Road. A Parent has received written correspondence this week that the intersection has been assessed and reviewed. A number of significant changes will be made to improve safety. Including changing the phasing of the lights, increased signage, removal of "Left turn permitted on red after stopping" and Zig-Zag pavement marking.</p> <p>The school will publish the information in school newsletter to advise parents.</p>
Correspondence	<p>A support letter from P&C will be provided to OOSH to support the extension of their lease.</p>
Action Items	<p>Reminders for Crazy Camel Fundraiser (APP/Facebook & Newsletter)</p> <p>Certificate of appreciation for DJ Andy</p> <p>Design and finalise Printing of Raffle Tickets</p> <p>Uniform Shop – Stocktake & Order procedures</p> <p>Volunteers for Kindy Orientation</p> <p>Organise new flag/banner from www.schoolbanners.com.au</p>
Meeting closed at 8:15pm	
	<p>Next meeting Monday 29th October 2018. 7pm Staff Room.</p>