



Terrigal Public School Parents and Citizens Association

General Meeting Minutes

Date: Monday 29th October 2018

Time: 7pm

Venue: Staff Room

Welcome new members and observers	N/A
Attendance	Toni Formby, Clint Lowe, Trisha Payne, Nicole Hilder, Lois Mantell, Jo Way, Junna Massey, Melanie Pitcher, Vicki Pope, Lisa Bannerman, Jeannette Buys, Kate Roberts,
Apologies	Michael Burgess, Tracey Mckeown, Amber Cameron, Sally Carr, Simone Edge, Tonia Cramp, Ari King, Lyn Loveland.
Visitors	N/A
New financial members	N/A
Acceptance of previous minutes	Proposed by Vicki Pope Seconded by Trish Payne
Business Carried Forward from previous minutes	2 x table banners have been ordered and received after we received a voucher from Virginia Hunt attending the P&C Conference in March. The banners are worth approx \$200 each so please take care of them and store in plastic bag provided.
Treasurer's report presented by Nic Hilder (Ari King provided the following points via e-mail)	<ul style="list-style-type: none"> • Currently there is \$101,000 in the P&C Accounts - \$42,300 in the high interest earning account and \$58,000 odd split over the everyday and the designated TFFF Accounts. • No fundraising event since last meeting. • Uniform shop – appeared to have a great week 1 of kindy orientation with sales of \$2,100 currently running at a profit of \$4,400. • We will be spending some time during the holidays implementing some tighter controls over the ordering system in the uniform shop. There will be a stocktake completed and any ordering of stock done from the start of Term 4 will need to be agreed and signed off on by 2 committee members. Once the stock is received, this will also have to be checked and signed off on by a committee member. • Overall, there is a loss of \$1,600
Regional P&C report	The next meeting was Monday 29 th Oct 2018
Canteen Subcommittee report by Nic Hilder	<p>Lyn was unable to attend brief notes forwarded to Nic Hilder for presentation at mtg.</p> <ul style="list-style-type: none"> • The Canteen bank account currently has \$24,100 in it. • Year to date profit is around \$15,500 <p>New simpler menu going well, yummy drummies no longer available, students have taken changes well. More volunteers are needed in the canteen.</p> <p>Discussions have been had about alternative supply and payment options as committee did not feel paying staff to complete shopping was</p>

	<p>cost effective when multiple stores/suppliers deliver. Lyn has been using Woolworths online which has been working well. Alternative payment arrangements are being considered - monthly accounts, purchasing card or buying bulk gift vouchers to reduce the risk to P&C and individual employees.</p> <p>Discussions took place around other schools tendering. However on investigation this process is very lengthy with possible reduction in level of service and quality control for minimal profit. Whilst we have great staff the P&C felt that this was not an option at the moment for TPS.</p>
<p>Principal's report By Toni Formby</p>	<p>Construction- Currently on hold following identification of asbestos in construction area. Asbestos report and air monitoring have been put in place and DEE/Workcover will put together a management plan before we will know when work can recommence. No further removal or remediation work will continue during school hours.</p> <p>Canteen access has been moved to the window in the school hall, Thank You to the canteen staff for being so flexible and accommodating.</p> <p>Kindy Enrolment for 2019 (currently 105) many new families to the school.</p> <p>All weather COLA was completed in the last holidays. Year 6 attended the Invictus Games in Sydney last week and received wonderful feedback on their behaviour and manners.</p>
<p>Uniform Shop report presented by Nic Hilder</p>	<p>Uniform shop going well 1st week of Kindy orientation went great \$2100 in sales and plenty of P&C helpers which is great. Thank you. Some further correspondence is ongoing with supplier of winter uniforms about faulty dresses and payment of invoices and delays in receiving correspondence.</p> <p>Girls Grey Shorts Size 8,10 &12 Sample shorts shown to meeting. Midford -Grey tailored, ½ elastic waist. Great feedback on cut and colour. Positive comments that they look smart and majority felt that the girls who prefer shorts would wear them.</p> <p>Next step, we will arrange for some photos and a Year 5/6 discussion group to gather some feedback. Shorts Cost is \$26 and discussions and a decision will need to be made about sale price should we proceed. We want to keep them as affordable as possible and comparable to the boys cost. Will contact the supplier to confirm size range, delivery, minimum orders and stock availability. Hopefully all going well we are aiming to have everything approved and ready for stocking next year.</p>
<p>Masterplan committee report</p>	<p>No further action at this stage</p>
<p>Events Committee</p>	<p>Crazy Camel Calendar Fundraiser raised \$2500 Thks to Jo Way and Vicki Pope Products should be delivered this week, will need assistance and volunteers to sort and distribute.</p>

	<p>End of Year Raffle Thks to Tonia Cramp for sourcing the great donations. Tickets are currently at the printer should be back this week. One book of raffle tickets will be sent home to each family with covering letter. Assistance needed from volunteers to sort and distribute.</p> <p>Toni was concerned we had not provided details about families who may not wish to participate (religious, cultural). It was discussed, we can inform families via newsletter/App about returning books if families do not wish to participate. Funding will assist on drainage and improvements to the top oval. Raffle drawn Friday 7th Dec</p> <p>Casey's Shopping Night – Thursday 22nd November 6-8pm Letter has gone home will promote on App and Facebook. Teachers welcome</p> <p>Some discussion around the events and calendar for 2019</p> <p>2019 Events Disco (T1 – Wk8 or 9) AGM – 18th March Election Day BBQ - Saturday 23rd March Easter Buns or Cookie Dough Mother's Day Stall Father's Day Stall TFFF</p>
TFFF – Sat 14 th Sept 2019	<p>1st TFFF mtg was held on Friday 19th October with limited attendees. We have filled a few key positions but are still needing some key positions filled.</p> <p>TFFF Co-ordinator - Secretary - Treasurer - Giftware - Music/Entertainment - Market Stalls -</p> <p>Thank you to those who have volunteered. Sponsorship/Donations – Tonia Cramp Digital Print – Lisa Bannerman Social Media – Junna Massey Food – Bec Silver, Hannah McKee & Bridgette (Round the world theme) Kidzone – Lois Mantell</p>
Agenda Items	
General Business	N/A
Correspondence	N/A
Action Items	Continue to promote TFFF and volunteers needed for committee positions
	Draft planner of 2019 key events & dates
Meeting closed at 8:10pm	
	Next meeting Monday 3rd December 2018. 7pm Staff Room.