



Terrigal Public School Parents and Citizens Association

General Meeting Minutes

Date: Monday 13th May 2019

Time: 7pm

Venue: Staff Room

Welcome new members and observers	
Attendance	Michael Burgess, Mel Mckay, Trish Payne, Nicole Hilder, Vicki Pope, Lois Mantell , Jeanette Buys
Visitors	
Apologies	Sally Carr, Lynley Blow, Briony Cameron, Nikki Smith, Amber Cameron, Simone Edge, Lisa Bannerman, Junna Massey, Samara Scully, Lyn Loveland, Tonia Barclay, Ari King, Jo Way, Kate Roberts,
New financial members	
Visitors	
Acceptance of previous minutes 18 March 2019	Proposed by Simone Edge Seconded by Lois Mantell
Business Carried Forward	
Treasurer's report presented by Nic Hilder	<p>See Attached reports Ari was absent due to illness but provided P&L for Canteen & P&C Accounts and the following summary</p> <ul style="list-style-type: none"> • Currently there is \$78,515 in the P&C Accounts – \$45,000 in the high interest earning account and \$33,515 in the everyday account. • Uniform shop – Our hard work is paying off. We have a profit of \$9,600 year to date. • Election Day BBQ – big disappointment for us financially. Lots of work went into the organisation and running of it on the day and we made a loss of \$162. • Mother's Day stall – rough estimate of \$4000 profit. It was obviously less this year due to the P&C opting to purchase all the presents, but overall feedback so far has been positive. • We have made a donation of \$40,000 to the school recently. When you take this away from the figures, we are sitting on a profit of \$9,200 year to date
Regional P&C report	The next meeting is TBC 2020 TPS has been invited to host a CCC P&C meeting when the new building is complete.
Principal's report By Michael Burgess	<p>NAPLAN – commencing this week. Next year school will consider going to online version. School numbers continue to grow with a number of new families moving to the area and school. Construction is on track with stress testing completed and more concrete to be poured in the coming weeks. Wooden tunnel outside KA will be closed for a day or two for safety reasons whilst the new</p>

	<p>concrete will be poured, Mr Burgess will write to families to advice of access changes for the short period of time.</p> <p>SRS – School Resource Standard Mr Burgess informed the P&C of current political importance of trying to ensure federal politicians recognise and fund the SRS to the full range to ensure public education receives the appropriate level of funding to provide a quality education.</p> <p>Council have advised they will commence some remediation work to Hillcrest to reduce the drainage and run off on to school grounds during wet weather and down pours.</p> <p>OOSH extension is currently still with Dept of Education and OSSH owners for consultation and discussion.</p>
<p>Canteen Subcommittee report</p>	<ul style="list-style-type: none"> • The Canteen bank account currently has \$21,212.91 in it. • Sales are approx. \$40,000 YTD • Wages and superannuation are currently \$23,000 and purchases are \$16,000. • Overall loss of \$157 • The canteen does need volunteers if anyone has availability over the coming weeks. • Canteen staff have completed employment contracts.
<p>Uniform Shop report presented by Trish Payne</p>	<p>Stock</p> <p>Currently stock levels are good we have arranged for screen printing and logo embroidery from 2 x separate suppliers for our polos and sports shorts. To ensure we can have a backup for supplies both suppliers are competitively priced.</p> <p>We are currently out of size 6 & 8 jackets we have had to change our suppliers, and this has taken longer than expected to source the microfibre jacket and compare costs. They have now been ordered (Midford) and I'm hoping to have them back in stock within the fortnight.</p> <p>Girls Winter tunics are the next time to source a new supplier and compare prices, I think I have finally found one and will hopefully have it finalised in the coming fortnight.</p> <p>The tunics are our most expensive item we also sell the least of them, and as you would appreciate to get them at the best price there are minimum quantities, so this will be a bit of a hit when it is finalised. The company we are considering will also store the garments for 12mths.</p> <p>Roster</p> <p>Currently we have plenty of spots available, if you are able to lock into a shift please do so. As this will spread the load across many volunteers rather than a few doing multiple roles including the committee and those fulfilling TFFF roles.</p> <p>Sales</p> <p>Sales have been great with every week consistently busy.</p>

	<p>Action Items</p> <p>Andrew Mulyk (Double Eagle Design) Agreement has been reached for the outstanding invoice (30004003) of \$4410. TPS P&C will make payment of \$2300.</p> <p>Finalise tunic supplier</p>
<p>Masterplan committee report</p>	<p>Landscape Architect – Met with Mr Burgess and P&C representatives, To discuss and draft a plan for the oval and front entrance. We can then apply for grants to assist in the funding and completion of the projects. Draft plans will be provided to the P&C for discussions and consultation.</p>
<p>Events Committee</p>	<p>Mother's Day Stall - Friday 10th May</p> <p>Mother's Day Stall was a great success with many parents providing thanks and appreciative of the new process. A few gifts leftover that can be used for fete or Father's Day. A huge Thank you to Tonia and Nic for organising and coordinating. The process was a little slower than expected as it was a big change for the children and staff but P&C feel it is better and will consider the same for Father's day. Approx profit \$4000</p>
<p>TFFF Briony Cameron</p>	<p>Unfortunately, Briony was unable to attend the meeting but She provided the following update.</p> <p>Can you please ask if anyone knows where additional banners might be? I have only been able to locate 1 large and 1 small in the old canteen - (1 large and 1 small missing) perhaps someone may know who took them down at the last Fair? To replace 1 x large & 1 x small is approx \$500.</p> <p>Social media has begun and we are having a great response to this. Please keep sharing as much as possible.</p> <p>We are currently looking for stall holders, buskers and sponsors - more notifications will be going home about this but please encourage any friends or family that may be interested to get in contact with us.</p> <p>Nic and Briony are meeting with staff at their meeting next Friday week to discuss class allocations and will begin contacting class coordinators as to their role for each stall shortly after.</p>
<p>Agenda Items</p>	<p>Old Canteen – Ari King Unfortunately, Ari couldn't make tonight's meeting but suggested we look at upgrading the old canteen to be utilised for additional learning/therapy space. As many students require one on one appts for speech therapy, OT, Physio and Psychologist/counselling and space is very limited within the school or children are being taken out of class to travel for many of these appointments. We do have funds available for this project and P&C has been on the agenda a few times. With considerations being our only storage space at the moment or TFFF/Mother's Day & Father's Day. The new building will alleviate some crowding and space issues.</p> <p>Toilet Decal/screenwriting – Ari King</p>

	<p>Ari and Kristie have had discussions about a project at the school to improve the aesthetics in the boys/girls toilets by decorating doors and/or walls with positive/anti -bullying and motivational quotes. Mr Burgess would like to consider the ongoing maintenance of the designs as the doors will look great for a short period of time but will become worn and damaged quite quickly.</p> <p>This item will be discussed further at the next meeting with possibly some examples, costings and discussion with Kristie Lowe (Covet Design)</p>
General Business	<p>Central Coast Shelter – Fundraiser Mel Pitcher would like the school to consider a winter fundraiser for Central coast shelter. As they are in their busiest period and need further community help. It was discussed the shelter really needs to purchase fresh food and meat but we are unable to provide cash donations so we discussed alternative options. Toiletries was an easy cheap and manageable option for families and the school, (Mel) will contact the shelter to see if they would like us to go ahead. Or alternatively we could do a winter warmer day at school.</p>
Correspondence	
Action Items	Follow up Next meeting
	Old Canteen upgrade (After TFFF)
	Toilet Decorate doors project
	Coast Shelter fundraiser
Meeting closed at 7.55pm	
	Next meeting Monday 17 th June 2019 (AGM). 7pm Staff Room.