



Terrigal Public School Parents and Citizens Association  
 General Meeting Minutes  
 Date: Monday 10<sup>th</sup> February 2020  
 Time: 7pm  
 Venue: Staff Room

<b>Welcome new members and observers</b>	<table border="1" style="width: 100%;"> <tr><td>Vanessa Meldrum</td></tr> <tr><td>Candice Mungovan</td></tr> <tr><td>Trinity Peacock</td></tr> </table>	Vanessa Meldrum	Candice Mungovan	Trinity Peacock									
Vanessa Meldrum													
Candice Mungovan													
Trinity Peacock													
<b>Attendance</b>	<table border="1" style="width: 100%;"> <tr><td>Nicole Hilder</td></tr> <tr><td>Vicki Pope</td></tr> <tr><td>Trish Payne</td></tr> <tr><td>Kate Roberts</td></tr> <tr><td>Simone Edge</td></tr> <tr><td>Hannah Mckee</td></tr> <tr><td>Lisa Bannerman</td></tr> <tr><td>Jeannette Buys</td></tr> <tr><td>Ben Broadfoot</td></tr> <tr><td>Michael Burgess, Tracey McKeown, Toni Formby, Sandra Knowles</td></tr> </table>	Nicole Hilder	Vicki Pope	Trish Payne	Kate Roberts	Simone Edge	Hannah Mckee	Lisa Bannerman	Jeannette Buys	Ben Broadfoot	Michael Burgess, Tracey McKeown, Toni Formby, Sandra Knowles		
Nicole Hilder													
Vicki Pope													
Trish Payne													
Kate Roberts													
Simone Edge													
Hannah Mckee													
Lisa Bannerman													
Jeannette Buys													
Ben Broadfoot													
Michael Burgess, Tracey McKeown, Toni Formby, Sandra Knowles													
<b>Apologies</b>	Bec Silver, Briony Cameron, Nikki Smith, Junna Massey, Lois Mantell												
<b>Visitors</b>													
<b>New financial members</b>	<table border="1" style="width: 100%;"> <tr><td>Vanessa Meldrum</td></tr> <tr><td>Candice Mungovan</td></tr> <tr><td>Trinity Peacock</td></tr> <tr><td> </td></tr> <tr><td>Nicole Hilder</td></tr> <tr><td>Vicki Pope</td></tr> <tr><td>David Pope</td></tr> <tr><td>Trish Payne</td></tr> <tr><td>Kate Roberts</td></tr> <tr><td>Simone Edge</td></tr> <tr><td>Hannah Mckee</td></tr> <tr><td>Amber Cameron</td></tr> </table>	Vanessa Meldrum	Candice Mungovan	Trinity Peacock		Nicole Hilder	Vicki Pope	David Pope	Trish Payne	Kate Roberts	Simone Edge	Hannah Mckee	Amber Cameron
Vanessa Meldrum													
Candice Mungovan													
Trinity Peacock													
Nicole Hilder													
Vicki Pope													
David Pope													
Trish Payne													
Kate Roberts													
Simone Edge													
Hannah Mckee													
Amber Cameron													
<b>Acceptance of previous minutes</b>	Proposed by Vicki Pope Seconded by Nic Hilder												
<b>Business Carried Forward</b>													
<b>Treasurer's report</b>													

presented by Nic Hilder	<p><b>Treasurer's Report:</b></p> <ul style="list-style-type: none"> <li>• Currently there is \$90,000 in the P&amp;C Accounts – \$25,000 in the high interest earning account and \$65,000 in the everyday account.</li> <li>• Uniform shop – cracking start to the new year. \$12,000 roughly in sales in the first few weeks.</li> </ul> <p><b>Canteen Report:</b></p> <ul style="list-style-type: none"> <li>• The Canteen bank account currently has \$28,000 in it</li> <li>• Too early to determine any income profit or loss.</li> </ul>
<b>Regional P&amp;C report</b>	The next meeting is TBA
<b>Canteen Subcommittee report</b> by Nic Hilder	Lyn Loveland absent from the meeting Volunteers are down but a few new kindy families have been welcomed to the roster. The roller door was repaired after there was some fault and malfunction.
<b>Principal's report</b> By Michael Burgess	<p>2020 – 46 new enrolments 880 students, 37 Classes, 4 new staff</p> <p>New building is operational and open for parents to inspect over the coming weeks. Old demountable will leave end of term 1. Stage and class info nights are next week please come along and meet your child's teacher/classroom and learn about your child's day at school.</p> <p>New concrete path outside support unit classes is working well and had improved the run off and stopped debris from washing onto the basketball court.</p> <p>In Term 1 the school will participate in its External validation process (Every 4 years) under the School excellence framework.</p> <p>Afters School care has been approved for additional 30 spaces and extension plans have been approved pending costing/funding by the operator.</p>
<b>Uniform Shop report</b> presented by Trish Payne	<p><b>STOCK-</b> Again a huge couple of days for back to school, we had sold out of blue polos and a few sizes in summer tunics. Apologies for the inconvenience. It's always a difficult juggle with schools closed over January, we have limited space to store stock over the Jan break, and each supplier has credit limits which also limit the amount we can order. Some items I am to receive in one week other have 4 -6 weeks lead time (dresses, logos and embroidery). With no electronic records and only 12months of stock history or sales records we are flying a little blind. We have placed a number of orders and will be back to a full range of sizes and stock in the coming weeks.</p> <p><b>Roster –</b> If anyone is available to help out in the store on Wednesday mornings, I would really appreciate it. If we have a few committed people we can easily do once a month or once a f/night whatever works for you.</p> <p><b>Sales –</b> 2019 was huge with over \$60,000 worth of stock thru the doors.</p> <p><b>Action Items –</b> Price lists, order forms and flexi-schools have been updated. Winter skirts need to be ordered by end of term 1. A brief discussion about would the school allow senior girls to wear winter skirt and blue polo? As many of them don't like the long sleeve blouse.? We may talk to the senior girls and possibly look at putting out pre – order form?? To see if it is worth ordering</p> <p><b>Additional Comments</b> Longer term we would like to look at MYOB and electronic POS and IPAD use for more accurate record keeping simplified reports and provides better stock management and transparent record keeping.</p>
<b>Masterplan committee report</b> Michael Burgess	Draft plans have been drawn up and costing estimates have been made for improvements to the top and bottom ovals space. These plans will need to be discussed at a further meeting and decisions made on the priority and order of works as the projects will require substantial funding.

	Old Canteen is also a project in the future for consideration of upgrade, previous costings and
<b>Events Committee</b>	DISCO – Thursday 2 <sup>nd</sup> April (Fluoro theme) Session 1 – Grade K - 2 (4:30 – 6pm) Session 2 – Grade 3 – 6 (6:30 – 8pm) Teachers will provide supervision.  Mother’s Day (Friday 8 <sup>th</sup> May)  Father’s Day (Friday 4 <sup>th</sup> September)
<b>Agenda Items</b>	
<b>General Business</b>	
<b>Correspondence</b>	
<b>Action Items</b>	DISCO – Book DJ (Nic) Book hall Draft Note and order water, popcorn, fruit & glow products. Mother’s Day – Order gifts, draft note, book hall Update TPS executive on P&C e-mail list
<b>Meeting closed at 8:15pm</b>	
	Next meeting & AGM Monday 16 <sup>th</sup> March 2020. 7pm Staff Room.